

**CODE ENFORCEMENT OFFICE**

645A Pine St, PO Box 849

Burlington, VT 05402-0849

VOICE (802) 863-0442**FAX: (802) 652-4221****ZONING COMPLIANCE REQUEST FORM**

Investigation into alleged zoning violations and complaints submitted against properties are confidential and files are not open to the public. Complete the form below, submit it to the above address with a check in the amount of \$35 (fees are non-refundable). Our office will research those files and issue a compliance memo stating whether or not an alleged violation or complaint exists at the property address listed below.

(**NOTE: ONE PROPERTY ADDRESS PER REQUEST**)

Property Address: _____

Tax Lot Number: _____ Date of Request: _____ Closing Date: _____

Owner's Name: _____ Date: _____

Owner's Address: _____

Person/Firm Requesting Information: _____

Address: _____

Fax Number: _____ Phone Number: _____

This form must be submitted to the above address with a check made payable to the City of Burlington in the amount of \$35.00 (fees are non-refundable and the person requesting information is responsible for bank fees to stop payments and/or insufficient funds). Forms left at any office other than the Code Enforcement Department or faxed will **not** be processed.

Note: All Zoning Compliance questions shall be directed to Jeanne Francis at 863-0442.